



## Minutes for PNWIC Committee Zoom Meeting: JULY 10, 2025

### In Attendance:

WA – Brandon Garrison, Marcia Hallmann, Melanie Rodewald, Kayelee Gerdtz  
OR – Scott Chauncey, Denise John, Brittney Morlan

#### 1. Minutes –

- Meeting minutes from: June 4, 2025 and June 19, 2025
- No discussion and voted to approve minutes.
- **Vote: Motion passed**

#### 2. Treasurer Report –

- Bank reconciliation for June 2025 attached
- Discussion – Balance currently is \$8600 as of today and only bills left to pay are plates for awards
- Voted to approve Treasurer Report – **VOTE: MOTION PASSED**

#### 3. GENERAL EVENT DISCUSSION –

- **CONSENSUS:** the two main problems that caused delays in the schedule were only having one equipment trailer AND long delays in setting up certain events.
  - **ACTION:**
    - Going forward we will have two equipment trailers strategically positioned to facilitate set up at two arena
    - Have a committee member IN the arena to facilitate getting the events started. Also to ensure volunteers are informed on what they are to do.
    - **GAMING** – In particular, Canadian Flags AND Keyhole we need to have two lanes set up so we do not have to wait while course is reset between each rider. Poles, Idaho Stake and Individual flags, do not need two lanes and can have two events set up at once and can move directly into next event.
- **AWARDS** – 2<sup>nd</sup> and 3<sup>rd</sup> Place – do we stay with same – consensus is we do not think we should repeat this year's 3<sup>rd</sup> place award. . Melanie suggested a smaller buckle for 2<sup>nd</sup> place and picture frame for 3<sup>rd</sup>.
  - **ACTION:**
    - Denise will ask Denny to submit some proposed options for next year.
    - Denise will give us a cost per item for buckles and 2<sup>nd</sup> and 3<sup>rd</sup> items to have as a source of comparison for other options
    - Bring ideas to next meeting.

- Melanie wondered about another facility in Oregon that does not have arenas so far apart. Agreed Redmond is still the best option.

#### 4. SCHEDULE –

- Discussed Items:
  - Suggestion was made to go to 4 days instead of 3 so that the days aren't so long.
    - Tabled this and will drop jackpots to free up schedule.
  - Conflicting schedules between the website, brochure, and lanyard schedule
  - Once we hit the print date for brochure/lanyard, do not publish any other schedules
  - Awards do not necessarily have to be the last thing of the night. It worked nice doing awards while long setup for Working Rancher. Look for more opportunities to do this.
  - Lost a LOT of time on set-up for InHand/Trail, jumping
    - and Driving tack check.
  - REMIND – is a good tool to inform where we are in the schedule. Had 200 people that were logged on and using. We may need more than just one person that can post
  - **ACTION**
    - Once we have the long order of go, we will not “adjust” the schedule from that point forward. Lanyard, website and brochure will all carry the same schedule forward from that point.
    - Review; evaluate the schedule with the intent of not having major set up events one right after the other that use the same equipment in different arenas. Potentially having some first thing in the day so they can be set up the night before.

#### 5. JACKPOT CLASSES –

- Comments from the meet:
  - Don't do them or do them on Thursday
  - Make sure we put closing date for online jackpot entries
  - Make sure the online jackpot form only allows for a numeric entry for athlete number (so don't get WA-2419)
  - Do NOT combine In-Hand Trail and Trail – Scribes got confused and mix up score sheets
  - Winners need to sign for jackpot payouts when picked up
- RECAP – Jackpots were not designed as a moneymaker but as an extra thing to do for athletes that may only be qualified to come in one event. This year we increased entry fee and put part of the money back into PNWIC. This net about \$700 so not enough money to make it a major source of income. They take a large hunk of time, and hard to get volunteers.
- **MOTION – not do jackpot in 2026** and see if it relieves schedule, volunteers.

- Proposed, seconded and passed – NO JACKPOTS in 2026

## 6. JUDGES

- Comments from the meet:
  - Do not have judges meetings because they went on for a long time. For performance, athletes need to use the on- line question/answer form.
  - Judges meetings were at 730am and the class was supposed to start at 8am, which made for very quick turn around
  - It was suggested to hire timers for cow to run the box
  - Hire 4 performance judges. With only 2 they are running from one event to next and have no time to take a break/eat/etc. Also if we have 4 we can use judges to keep the time for IHOR and Versatility
  - Should be a judge on the timer for IHOR
  - Versatility – Eyes on Speed and if don't have two sets of eyes, then judge on overall time
  - Denise will check and see if we are paying overtime for judges and this may go into hiring another judge.
    - SOG only says \$200 a day and over 8 hours there was an additional fee added in.
    - Denise said we came in under budget for judges
- **ACTION:**
  - Have a judge on timer for IHOR
  - Versatility if we do not have a 2 eye system, then judge on overall time
  - DID NOT discuss judges meetings... need to determine parameters

## 7. SILENT AUCTION

- All agreed that it is a good moneymaker for PNWIC... about \$3000 this year. We will continue asking each district to provide an auction item.

## 8. 2026 BUDGET REVIEW

- Not at place to discuss this. Will wait until August when can really put some thought into final numbers. .

## 9. LIVE STREAM

- Gave great information on where the schedule was and whether we were ahead or behind schedule.
- Oregon is buying livestream for all three arenas.
- Use REMIND – make sure information is going out quickly... maybe multi

## 10. MISC. NOTES FROM MEET

- Move Opening Ceremonies to Thursday Evening

- Suggested just having team flag carriers, but it was a consensus to have all athletes be able to participate but only announce districts and teams.
- More Office Supplies – Paper, Printer ink, etc -
- Suggested we should always have EMT's – we will talk about this state by state. Won't get the same for the same money in Moses Lake. Response time in Washington is within reasonable time.
- Only print 300 brochures
- **ACTION**
  - Move opening Ceremonies to Thursday night. Do not read names of all athletes, just district, and teams
  - Cut down the number of brochures printed. About 308 athletes so only print maybe 350
  - Make sure we have a supply of paper and printer ink on hand

#### 11. VOLUNTEER PROCEDURE

- Some timer positions or time recorders we were unsure if it was a judge doing or a volunteer
- Last Event (5+ drill) volunteer in Warmup was the only one that struggled to fill because people were packing up and leaving and didn't want to work it
- FROM MEET: Need a committee member present to get each event started to make sure volunteers know where to be, set up happening, mic, etc
- FROM MEET: Did not have a job assigned for MUSIC... need to add that
- **ACTION:**
  - Need a dedicated person to count stalls when in Washington and stalls and camping when in Oregon.
  - Add to the job assignments someone to run the music for Working Pairs
  - Clarify which timer/back up timer jobs will be judges and which volunteers

#### 12. KUDOS

- Cassidy volunteering to do the stall count each night
- Kayelee getting all the volunteer clipboards ready
- Melanie and Wendy – thrown into scribing or filling gaps when volunteers missing

#### 13: OPEN DISCUSSION

- Don't have specifics but there were potentially some stalls not cleaned, however, we were not charged.

#### Next Meeting –

- Will skip August Meeting and next meeting will be September 4th