

Action Items

Motions Voted On

Minutes for PNWIC Committee Meeting April 30, 2016 11:00 AM Columbia River High School, Vancouver, WA

In Attendance: Washington – Adam Kasper, Kathy Wendlandt, Shannon Motley, Jolene Johnson, Carol Brisek, Marcia Hallman, Sean McDonald, Sarah Hall – Youth, Kaylee G – Youth
Oregon – Sonya Kunkle, Scott Chauncey, Denise John, Wendy Bernards, Katie Renner

Vote Count – **12** (Those underlined are voting members)

WA – 5 Adults, 2 Youth

OR – 5 Adults, 0 Youth

Katie Renner – Acting Secretary for this meeting.

Minutes –

- One correction to minutes.
- PNWIC dates are not correct in minutes.
 - Change to reflect the haul in day as the 17th. The actual meet dates are the 18th – 20th.
- Denise motioned to approve the corrected minutes. Wendy seconded the motion.
- No additional discussion.
- Vote: 12 Yes, 0 No, 0 Abstain. Motion passed.

Treasurer –

- Reports were sent out via email prior to the meeting.
- Dates on reports should read 7-2015 to 4-2016.
- Have received \$1200 from WAHSET and \$1600 from OHSET.
- Have \$1500 in sponsorships left from last year.
- Adam states has two sponsorships.
- Denise asked that all current sponsor money and information be sent to her.
 - She will forward on to Wendy and Katie.

Facility –

- Number of showers? 14 confirmed.
- WAHSET will be greeters.
- “Quad” Moms will put together a hospitality bag for each athlete.
 - A program will be included.

Rules –

- Alternates – Please clarify.

- Alternates are chosen to the 8th place.
- No extra points for costume in Working Pairs.
 - Will use the OHSET score sheet.
 - OHSET does not allow costuming (of the athlete) in Working Pairs.
 - NO disqualification for WAHSET if they do wear costumes.
- OHSET Combined Team –
 - Scott explained how this works in OHSET.
 - Noting that there may be a team with 2 different colored uniforms.
- **Denise will put together a list of rule change clarifications for the judges.**

Awards –

- Buckles has been reworked and are ready.
- Medals are done.
- OHSET/WAHSET arm stickers are done.
 - Will be given to athletes upon arrival.
- PNWIC patches will be available to athletes in the office – Denise will hand out.
- **Scott/Shannon will send out a list of those that get the patches.**

Judges –

- Kathy send a list of WASHET judges to Candi on March 10th.
- WAHSET will stock hospitality room and provide food for the judges.

Photographer –

- WASHET photographer will not be able to attend this meet.
- **Kathy will contact OHSET photographer – Kris Stalnakar.**
- Katie provided phone number of Stalnakar's to Kathy.

Cattle –

- Cattle are contracted and good to go.
- Will be there 2 days – no extra charge for holding pens.
- Contractor will be responsible for care of cattle.
- How many goes in sorting? There are 2 goes.

Schedule –

- Concern about athletes doing Reining, Working Rancher, and Western Horsemanship.
- Felt Reining should be last.
- Was agreed to swap Reining and Western Horsemanship and adjust the drag schedule.
- Need to have more judge's meetings on Sunday as some athletes may be arriving later in the day for their events.
- **Scott and Shannon will adjust the schedule and repost on the PNWIC website by May 3rd.**
 - The previous schedule had been approved and has been posted on line.
 - The new schedule will state that all times are estimated and that athletes need to be ready for their events.

- Drill will be a random draw as all the other events.

Opening Ceremonies –

- WAHSET will organize.
- Flags –
 - American Flag – WAHSET
 - PNWIC Flag – OHSET
 - WAHSET Flag – WAHSET
 - OHSET Flag – OHSET
 - Washington State Flag – WAHSET
 - Oregon State Flag – OHSET
 - Any Washington sponsors (that qualify and have a flag) – WAHSET
 - Any Oregon sponsors (that qualify and have a flag) – OHSET

Lodging –

- Hotel rooms are blocked.
- Nothing specific for judges or board members. Open to everyone.
- WAHSET board members rooms are reserved.
- OHSET needs to do their own.
- Need to reserve rooms for judges from the block – preferably at Ameristay (closest)
 - **Sonya will take care of.**

Vendors –

- Vendors will be charged \$50 per space.
- PNWIC will not be charged by the fairgrounds for this space.
- Vendor application is on the PNWIC website.
- Discussed having vendors donate something to give away as “game” prizes.
 - **Kathy will ask.**

Programs –

- Each athlete will receive a program upon arrival.
- Programs will be book style 5.5 x 8.5.
- PNWIC logo in color on front, OHSET and WAHSET logos on back in color.
- Inside the program –
 - Class sponsors will have ad on left page and class participants will be listed on right page.
- Sponsorship ads need to be “portrait” orientation for best reproduction in program.
- Was suggested that each state should try to sell ads at their state meet.
- Maybe make a poster with 2014 PNWIC photos and have a table to promote.
- Need to sell ads to parents to congratulate athletes, to schools to support their team, etc.
- **Katie will send out a price list from past meeting notes as a reminder of prices.**
- **Kathy will send Katie a listing of vendors to contact for ads in the program.**

Sponsorships –

- Concerns that there were no new sponsors from Washington.
- Wendy will send out a list of the events that have sponsors and events available that need sponsors.
- Katie read a letter from Errolyn Stephen from WAHSET District 1.
 - She lives in Moses Lake area and her team went to businesses for sponsors.
 - States that they have a lot of “prospective” sponsors.
 - Received several coupons. And for 2 for free medium pizza.
 - Suggested including them in the awards or do random drawing while waiting for results.
- Who is going to follow up with WAHSET prospective sponsors?
- Denise asked that Kim change the contact on the webpage for sponsorships from her to Wendy Bernards.

Camping –

- Shannon will send out form for stalls and camping to Co-Chairs.
- PNWIC cost is a flat rate of \$20.03 per site used.
- Discussion on what we should charge.
 - \$25 for dry.
 - \$30 for elect/water.
 - \$35 for full.
- Some felt that it was too hard to organize when different prices.
- Other felt too expensive.
- Denise motioned that we charge a flat fee of \$25. Jolene seconded the motion.
- Discussion –
 - Most felt was not enough to charge for camping.
- Denise amended the motion to state we charge a flat fee of \$30 per night per site. Marsha seconded the motion.
- Vote on the amendment: 12 Yes, 0 No, 0 Abstain. Amendment passed.
- Vote on the original motion: 0 Yes, 12 No, 0 Abstain. Original motion failed.

Stalls –

- Registration fee of \$100 included 1 stall and 2 bags of shavings.
- Additional stalls are \$100 each.
- Can pay \$15 extra to get your stall cleaned. Otherwise need to strip your stall(s).
- Question raised about sharing stalls –
 - If athlete #1 pays for an ADDITIONAL stall, uses it one night, goes home and then athlete #2 comes in with 2 horses –
 - That athlete would use his/her registration stall for 1 horse and can use #1’s ADDITIONAL stall at no additional cost to the athlete.
 - Athlete #1 and #2 will work out the costs between themselves.

EMT –

- There will be an EMT on site.
- There will not be transport service on site.
- Fairgrounds is a 7-12 minutes from the hospital.

Vet –

- There are 2 vet clinics that are 24 hours.
- They will be notified about the dates we will be there.
- The information, phone number, addresses, etc. will be posted on the website and on posters throughout the fairgrounds.

Farrier – **Kathy will follow up on this.**

Volunteer Workers –

- WAHSET will do all cow events and Figure 8 (since different from OHSET).
- Panels for Sorting will be placed Sunday night with EVERYONE'S help.
- **Scott/Shannon will send out which state is responsible for each event – with new schedule.**

Music –

- **Marsha will make a playlist for gaming music.**

Announcer –

- WAHSET will provide.

Patterns –

- **Scott and Diane (WAHSET) will have the patterns out on June 1st.**
- They will be a combination of elements from OHSET and WAHSET patterns.
- They will be presented to the Co-Chairs on May 15th for approval.

Hauling Across State Lines –

- REQUIRED –
 - Official Health Certificate within 30 days of shipment.
 - Suggest qualifiers go online to make sure have all pertinent information required.

Meeting adjourned.